DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Annex A

Note: Prospective supplier must be registered at the Philippine Government Electronic Procurement	RFQ No.	22- 0431 -NP-Shopping
System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."	Date:	23-May-22

Company Name:	
Company Address:	
Contact Person:	
Contact No.:	
PhilGEPS Reg. No.:	
Company TIN:	

Item No.	Qty.	Unit	Purchaser's Specifications	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
	10	bottle	Epson Ink L360 - Cyan	O O VIGCO		
	10	bottle	Epson Ink L360 - Black			
	10	bottle	Epson Ink L360 - Yellow			
	10	bottle	Epson Ink L360 - Magenta			
	10	bottle	Epson Ink L3210 - Cyan			
	10	bottle	Epson Ink L3210 - Black			
	10	bottle	Epson Ink L3210 - Yellow			
	10	bottle	Epson Ink L3210 - Magenta			
	10	bottle	Ink Brother BT - D60 - Black			
	10	bottle	Ink Brother BT - 5000Y - Yellow			
	10	bottle	Brother BT - 5000C- Cyan			
	10	bottle	Brother BT - 5000M- Magenta			
	100	rim	Bond Paper subs 20 -A4			
	10	pack	Toilet Tissue Paper, 3-ply (12 rolls)			
			RECORD BOOK, 300 PAGES, size:			
	4	book	214mm x 278mm min			
	10	box	STAPLE WIRE, STANDARD, (26,6)			
	4	pcs	Heavy Duty Stapler with remover			
	10	pcs	Organizer File Cabinet Divider			
	2	Board	Cork Board (60x90 cm)			
	10	box	Binder Clips 25mm			
	10	box	Binder Clips 32mm			
	10	box	Binder Clips 41mm			
	5	box	Colored Push Pins, 50 pcs			
	10	roll	Tape, Transparent, width: 48mm (+1mm)			
	10	roll	Tape, Masking, width: 24mm (+1mm)			
	10	roll	Tape, Masking, width: 48mm (+1mm)			
20		piece	Correction Tape, film base type, UL 6m			
	2	piece	Tape Dispenser, Table Top, for 24mm width tap			
	4	piece	STAMP PAD, FELT, bed dimension: 60mm x 100mm min			
	100	piece	Envelope, Expanding, for Legal size (Pink)			
53	53	piece	Envelope, Expanding, for Legal size (Green)			
			*******NOTHING FOLLOWS****			
			Approved Budget for the Contract			

		(ABC): PhP 100.000	.00				
PURPOSE:	PPD- FOR OF	FICE OF THE REGIONAL DIRECTOR US	<u> </u>				
PR No.	22-05-0431						
IMPORTANT: The v	vinning bidder N	IUST SIGN the original copy of Purcha	se Order (P.O) ເ	upon receipt of the P.O.			
FAILURE to sign the	e original P.O me	ans that the bidder					
is not interested an	nd will he a grou	nd for suspension or blacklisting in DS	MIDIA E. A Inta	141:444			
is not interested an	ia wili be a groa	id for suspension of blacklisting in Da	wb s future bid	iaings.			
is not interested an	ia wiii be a groa	id for suspension of blacklisting in Da	WD'S future bid	idings.			
is not interested an	ia wiii be a gi oa	id for suspension of blacking in Da	wb's future bid				
	J	id for suspension of blacklisting in Da	wb's future blo	Supplier			
ARNEL V. RADAZ	J	id for suspension of blacklisting in Da	wb's future bid				
	<u>A</u>	id for suspension of blacklisting in Da	- -		Name		

Company Name: Company Address: Contact Person: Contact No.: Philgeps Reg. No.: Company TIN:	RFQ N	lo.: 22- 0431 -NP-Shopping ate: 23-May-22
Sir/Madam:		
Please quote your government price/s including delivery charges, VAT or other applicate Annex A. Failure to indicate information could be basis for non – compliance. Also, furnand/or samples, if applicable.		=
If you are the exclusive manufacturer, distributor or agent in the Philippines for the go notarized certification to this effect.	ods listed in Annex A please	attach in your quotation a duly
As a condition for award, you will be required to submit your Mayor's/Business Pern in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number.	nit. The Certificate of Platin	um Membership may be submitted
Please accomplish and submit this form together with Annex A and all the required do DSWD Field Office 10, Masterson Avenue, Upper Carmen, Cagayan de Oro City or emai Quotations submitted to different email address as stated at	il it to <u>bac.fo10@dswd.gov.</u> j	oh not later than of
		Very Truly Yours,
		ARNEL V. RADAZA
Terms and Conditions:		DSWD 10 Procurement Officer
2. Quotation validity shall be	Total Quoted Price	Lot Basis
Goods/Services shall be delivered/conducted within DSWD Field Office 10		
5. Terms of Payment: 15-30 days after the inspections		
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advi	ice to Debit Account).	
Account Name:	Account Num	ber:
Bank <u>Name</u>		
*Note: Non Land Bank of the Philippines accounts shall be charged a service fee.		
6. Liquidated Damages/Penalty: In case of failure to make full delivery within the time be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed percent (10%) of the amount of the contract, the Procuring E	portion for every day of del	ay. Once the cumulative amount of
to other courses of action and remedies available under the circumstances.		
7. For goods, please indicate brand, model and country of origin.		
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.		
 Please indicate Warranty In case of a tie, the contract shall be awarded to the supplier or service provider will be awarded to the supplier or serv	ha first submitted its quatat	ion
11. NOTE: "Prospective supplier must be registered at the Philippine Government Elec	· ·	
ARNEL V. RADAZA		
Procurement Officer		